



# ELDERSLIE GOLF CLUB LIMITED RULES

(Effective from 1<sup>st</sup> April 2024)

## NAME

The Company shall be called “Elderslie Golf Club Limited” and shall be a nonprofit making body dedicated to the supply of sporting services. The company will trade as “Elderslie Golf Club”.

## MEMBERSHIP

The Company shall consist of members in the following categories:

### Voting Members

#### a. Ordinary Members

Ordinary members shall have voting rights at general meetings of the Company. The total number of ordinary members will be limited to 475.

#### b. Honorary Life Members

The Board shall have the power to elect as honorary life members such persons as they consider have merited the honour for special services to the Club or unique distinction in golf. Unless they have previously been ordinary or life members, they shall have no voice in the management of the affairs of the Club. Honorary members shall be relieved of payment of entrance fees, annual subscriptions and capitation fees.

#### c. Veteran Members

Members who have been ordinary members and ladies who have been associate or limited members for 30 years (i.e. have paid 30 full subscriptions in their category of membership) and who have reached 65 years of age shall be appointed veteran members. They shall retain all rights of membership in their category. Subscriptions shall be as follows: They shall be liable for payment of 30% of the ordinary members annual subscription and shall retain all rights of membership in their category. Veteran members who have attained the age of 80 years shall be relieved of payment of their annual subscription.

#### d. Young Adult Members 26 to 29 years old

Members aged 26 to 29 on 1<sup>st</sup> of April shall enjoy the same playing and voting rights as ordinary members. They shall pay the following proportions of the annual subscription of an ordinary member: age 26/27 - 60%, age 28/29 – 80%

#### e. Family Members – Ordinary

Ordinary members residing at the same address will qualify for a 12.5% reduction in annual subscriptions. They retain all the membership and playing rights of ordinary membership. This discount only applies to ordinary membership categories.

#### f. Captain

The captain of the club in the year of tenure will be awarded full courtesy of the course, playing and voting rights without subscription as recognition of their service to the Club during the term of captaincy. Upon completion of the term the status will return to ordinary membership and subject to the appropriate annual subscription.

## **Non-Voting Members**

### **a. Midweek Members**

The total number of members in this category shall be determined by the Board. Midweek members shall be liable for payment of 65% of the annual subscription for ordinary members and shall be entitled to play golf at such times as are determined by the General Committee and detailed in the rules. Midweek members are not eligible to play at the weekend on any occasion or to win a trophy or participate in any knockout competitions which require weekend ties as an option.

Hours of Play – Monday- Friday anytime with the exception of a Tuesday between 12.30pm and 2.00pm.

### **b. Junior Members**

Young persons under 18 years of age as of 1<sup>st</sup> April may be nominated for junior membership in the same manner as other members. On admission they shall be liable for payment of such entrance fee and annual subscription as the Board shall direct.

Junior Members may play anytime except:

Mondays, Wednesdays & Fridays: between 4.30pm and 7.00pm Tuesday between 12.30pm and 2.00pm

Saturday: before 3.00pm. At Professional's discretion and if tee is free, Junior Members will be allowed to play from 2.30 onwards

Sunday: before 10.30am

### **c. Young Adult Members 18 – 25 years old**

Members between the ages of 18 and 25 on 1<sup>st</sup> April shall enjoy the same playing rights as ordinary members but shall have no voting rights. They shall pay the following proportions of the annual subscription of an ordinary member: age 18 to 20 - 35%, age 21 to 23 - 40%, age 24 and 25 - 45%.

### **d. Supernumerary Members**

Ordinary members who leave the area may, at their own request, and at the Board's discretion, be placed on a list of supernumerary members on payment of 10% of the annual subscription. They will not be liable for any future annual subscription until they return to the area when their names will be restored to the list of ordinary members on payment of the annual subscription due in the year of return, or such proportion thereof (not less than one-half) as may be determined by the Board. Supernumerary members returning temporarily to the district shall be allowed the courtesy of the course for a period not exceeding 1 month in any one year. To qualify for supernumerary status, the members new permanent address must be at least 50 miles from the clubhouse.

### **e. Deferred Members**

A member who has had to temporarily give up their membership due to personal circumstances such as financial difficulty or medical issues. An application needs to be made to the Board stating the reason for deferral request for consideration. The maximum period will be one calendar year where upon a further application to defer has to be made. During the period of deferral all playing rights on the course including the practice areas will be removed. Use of the clubhouse will be unrestricted. The fee will be set at 10% of the annual subscription and when their names will be restored to the list of Ordinary Members on payment of the annual subscription due in the year of return on a pro rata basis. The maximum period of deferral will be 2 years where the option to transfer to another category will be offered.

### **f. Corporate Members**

At the discretion of the Board, bona fide businesses may become corporate members. A maximum of four corporate memberships shall be permitted. The annual subscription for corporate membership shall be at the discretion of the board. Corporate members shall submit names of a maximum of four persons from their business as nominated persons. Corporate members shall be permitted up to two four balls per week

and at least one nominated person must play in each four ball. Nominated persons and guests are required to produce handicap certificates from their home club. Corporate members shall be entitled to one corporate day in each calendar year when a maximum of twenty-four persons may play one round of golf. Corporate members shall not be entitled to play on Saturdays or Sundays and shall not be entitled to play in club competitions. Corporate members shall be entitled to play as follows: Monday, Wednesday, and Thursday between the hours of 10.30 am -11.30 am and 2 pm – 4 pm, Friday 10.30 am - 11.30am Starting times may be booked up to three weeks in advance with the Secretary or Professional.

**g. Sponsor**

Official sponsors of the club will be given:

- 10 rounds of golf free of charge (standard) or 20 rounds (premium)
- Company signage on the course / practice ground
- Free 4-ball to give to your chosen charity event (donation letter required)
- 4 Ball team for annual sponsors golf days, includes a meal
- Private discounted golf day – treat your clients to a great round of golf organised by the club
- FREE use of golf lounge for a 4-man team
- Optional Buggy branding – a great way of increasing your visibility at the golf club (additional cost will apply)

The annual fee for will be dependent upon the sponsorship package chosen.

**h. Staff Courtesy**

Various roles within the Club will may be given playing courtesy of the course in recognition of the service they provide to the club and members. The roles which qualify for this category are: Club Professional, Club Assistant Professional, Head Greenkeeper and Assistant Head Greenkeeper.

**i. Social membership**

An adult may apply for a social membership for an annual subscription of £30 plus £50.00 which will be allocated to a pre-paid bar card bar card. Such members shall be entitled to the use of the clubhouse and its facilities but shall not be entitled to play golf and shall have no voice in the management of the Club. A social member will be able to sign in up to 4 guests into the club at any time provided they are present. Children under 10 are not counted as guests.

**Applications for Membership**

Candidates for membership of the Club in any category shall be nominated in writing by two ordinary members of at least 2 years standing, to whom such candidate must be personally known. In exceptional cases, the General committee shall have the power to dispense with the requirement for a proposer and seconder but shall take up references for the candidate.

The names and addresses of such candidates and the names of the proposer and seconder shall be published in the clubhouse at least 14 days prior to consideration by the General Committee. Any Member wishing to object to any candidate must lodge a written objection with the Secretary within the said 14-day period.

**HONORARY AND TEMPORARY MEMBERS**

The General Committee may admit persons visiting or temporary resident in the district as temporary members on a daily, weekly or monthly basis and on such terms as the General Committee may decide. Such temporary members must be proposed by an ordinary member who shall be responsible for any charges applied. The names and addresses of such persons shall be entered in the book of temporary members. No daily temporary member shall be admitted on Saturdays, or on days on which public holidays are being observed in Paisley.

## **DIRECTORS**

In accordance with the Articles of Association Directors will either be elected or appointed. Upon nomination in accordance with Article 17, potential candidates will be interviewed by the board (or panel delegated by the board) to ensure the candidate meets the specified requirements of being a director in accordance with the AoAs and the Companies Act 2006 as well as a demonstration that their skill set and experience will positively contribute to the Company.

## **GENERAL COMMITTEE**

The General Committee shall consist of:

Captain, Vice-Captain, immediate Past Captain (the office bearers) and up to 12 Ordinary Members of the Club.

The Captain and Vice-Captain shall be elected at a General Meeting in accordance with the Articles of Association and shall serve in each office for a period of one year. In the event of the resignation or death of the Captain during their year of office the Vice-Captain shall assume the position of Captain until the next General Meeting. In the event of the death or resignation of the Vice-Captain during their year in that office the Captain may appoint a Vice-Captain for the remainder of the year, such appointment to be approved by the General Committee.

The members of the General Committee shall be elected at a General Meeting. One third of the members of the General Committee shall retire annually by rota but shall be eligible for re-election. In the event of the death or resignation of a member of the General Committee or in the event that an insufficient number of candidates are proposed for election to the General Committee at a General Meeting, the General Committee shall have the power to co-opt a member or members to serve on the General Committee until the next General Meeting. All members of the General Committee will be expected to actively participate in a given role whilst on Committee or as part of any Sub-Committees which includes regular attendance at meetings.

Candidates for positions on General Committee must:

1. Have had continuous service within the club of no less than 2 years.
2. Be of a membership category which means the candidate is eligible to vote on matters of the club.
3. Be proposed and seconded by 2 members holding membership making them eligible to vote on matters of the club.
4. Possess experience or skill set which would benefit the General Committee
5. Be fitting to act as a member of committee.

No Office-bearer shall:

i Rent or lease land to the Club

ii Be a relative, business partner or person acting under the direction of any person leasing or renting land to the Club

iii Be a relative, business partner or person acting under the direction of anyone associated with the Club who receives emoluments based on the turnover of any aspect of Club activity.

No Member of the General Committee shall supply goods or services to the Club for reward nor shall any Member of the General Committee cause goods or services to be supplied to the Club for reward by any Firm, Company or Organisation in which a Committee Member is employed.

No member of the General Committee or any person employed by the Club shall have any personal interest in the sale of excisable liquor by the Club.

The General Committee, with approval from the Board shall have full control of all matters connected with the management of the club and all decisions made by the General Committee shall be binding on all members or associate members.

The General Committee shall have the power to appoint Sub-Committees from its own number and to fill any vacancies occurring in the office-bearers or members so elected shall hold office for the remainder of the then current year. The General Committee shall meet monthly and 5 shall form a quorum.

### **HONORARY OFFICE BEARERS**

The Club may appoint an Honorary President and one or more Honorary Vice-Presidents. Such appointments shall be ratified each year at a General Meeting.

### **ENTRANCE FEES AND SUBSCRIPTIONS**

Annual Subscription can be payable in advance or arrears through an agreed direct debit facility. In the case of new Members admitted after 1st August the General Committee shall have power to abate the subscription for the remainder of that year.

Any member failing to pay the annual subscription for their category of membership by 31st March will be subject to a surcharge of 10% of the annual subscription payable by them, and if such is unpaid 14 days thereafter, they shall be prohibited from using club facilities of the Club, and if still unpaid by 30th April the name of the member shall be removed from the list of members of the Club.

In addition to subscriptions as aforesaid each playing member, irrespective of category (other than Junior Members) shall be liable to pay the capitation fees levied by Renfrewshire Golf Union, Scottish Golf Ltd, or any relevant successor organisations.

Bar card pre charge: all members in all categories (with the exception of Juniors) will each be charged an annual bar card pre charge of £50.00 (to be paid as part of their annual payment or in the case of those paying by Standing Order/Direct Debit in full, direct to the club no later than 31 March) which will be credited to their bar account swipe card. The balance of the initial annual charge which remains unspent on the last day of February will be swept into club funds. This does not apply to top-ups.

Any member paying annual subscriptions through the direct debit arrears facility that fails to make payments successively in any two months period shall have their membership suspended. The membership will only be reactivated when fees are brought up to date. During this time no access to the clubhouse or golf course will be permitted.

### **NEW MEMBERS**

On admission of a new member the Secretary shall notify them in writing requesting payment of the entrance fee and subscription and if these are not paid within one month, he shall not be deemed to be a member of the Club. The Secretary shall furnish all new members with a copy of the rules.

### **RESIGNATIONS**

Any member wishing to resign shall intimate their intention in writing to the Secretary prior to 31st March otherwise they shall be liable for payment of the current year's subscription and if applicable will have their CDH number held preventing transfer to another club until payment in full has been received.

### **GENERAL COMPLAINTS**

All complaints shall be submitted in writing to the Secretary and must be signed by the complainer. Such complaints may be submitted as a signed attachment to an email.

All complaints will be acknowledged in writing within ten days of receipt. The Secretary shall deal with the complaint within fourteen days of receipt.

If considered appropriate, the complaint shall be submitted to the General Committee for consideration and where further investigation is required, the Secretary will notify the complainer that the timescales to resolve may exceed 14 days. The Secretary will respond fully once the matter has been considered by the General Committee.

### **DISCIPLINARY ACTION**

The General Committee shall have power on a vote by ballot by a majority of its numbers to suspend or in significant cases exclude any member whose conduct appears in the opinion of the General Committee injurious to the character, interest, or good order of the Club, or acts in contravention of the rules of the Club or the rules of golf.

Such member shall be given a reasonable opportunity of appearing and being heard. Any decision made by the General Committee will be submitted to the Board for ratification. Procedures are in place to manage the process for undertaking any required disciplinary proceedings including any appeal against the decision of the General Committee.

## **TEE BOOKING & CHECKING IN**

Tee times must include the names of all intended players at least 48 hours before play.

For bookings made within 48 hours of play, player names must be added at the time of booking.

Non-compliant bookings may be adjusted by the club, and placeholders ('Reserved By') for unlisted names may be removed.

Single players are welcome to reserve a time, but please leave the other three slots blank to allow others to join, this ensures tee times can be utilised more efficiently.

All players must report to the Pro Shop before play, regardless of whether they are playing a casual round or a competition. This is required for:

1. Safety reasons – The club must know who is on the course in case of an emergency.
2. Course security – There have been increasing reports of non-members trespassing onto the course to play, knowing who is on the course helps us prevent unauthorised use.

Check-ins are recorded on BRS by the Pro Shop staff and after a short grace period, notices may be issued to repeat offenders.

## **INTRODUCTION OF VISITORS**

### **COURSE**

Each Member, may introduce not more than three visitors at any one time and not more than eighteen visitors in each year.

The same visitor cannot be introduced more than six times in any one year by any member(s).

No member shall introduce any visitors on a competition Saturday during the balloted section of the competition. If no ballot has been drawn or the ballot has not been fully subscribed then at the discretion of the pro shop, visitors accompanied by a member may be allowed to play.

A member introducing a visitor(s) shall report to the Pro Shop where the visitor(s) details will be taken.

Members are reminded that they are responsible for the conduct of their guests and the compliance the dress code both on the course and in the clubhouse.

### **CLUBHOUSE**

A member introducing a visitor(s) to the clubhouse shall enter the name(s) and address(es) in the visitors' book in the foyer whether he or she is supplied with food or refreshments or not and shall sign the entry book before commencing to play. Members must pay visitor's fee applicable.

### **LOCKERS AND TROLLEY SPACES**

Lockers and Trolley rack spaces are available and may be requested through the Managing Secretary. They will be allocated by priority waiting list and a charge is applicable to both lockers and trolley spaces on an annual basis.

### **COURSE ETIQUETTE**

Membership bag tags and visitor labels must be clearly displayed on golf bags at all times. If members or any of the green keeping staff see a player without a label on their bag, they are entitled to question the credentials of the player concerned.

Members are not to cut in on any hole unless there are no players coming behind for two clear holes.

No four-ball match will be allowed during ballot hours on competition days.

Practice on any part of the course is prohibited at all times. Use must be made of the practice grounds for this purpose.

Members are prohibited from buying golf balls from unauthorized people on the course.

Members are requested to assist in keeping the course clear of trespassers. Please notify the pro shop or the clubhouse of any trespassers however should only challenge them if they feel safe to do so.

#### **ALTERATION OF RULES**

Alteration to the rules can be conducted by the Board of Directors of Elderslie Golf Club Limited in accordance with the Articles of Association, with the exception of changes to membership categories and any such changes will require to be approved by the membership.

#### **ALTERATION OF ARTICLES OF ASSOCIATION**

The Articles of Association shall not be altered except by special resolution of the Voting Members at a general meeting.